



**E**veryone                      **S**miles                      **H**ere.  
Esh Church of England Primary School.

# Policy for Supporting Children with Special Medical Needs in School.

Updated January 2014



## RATIONALE

Esh C.E. (Aided) Primary School, in line with the 'Every Child Matters' agenda, endeavours to ensure that all its pupils achieve success in their academic work, in their relationships and in their day to day experiences at school. Some of our pupils are likely to have medical needs which mean that additional measures are required to ensure that they are enabled to have full access to the curriculum, that the impact of their medical difficulties upon their life is minimised as far as possible and that all staff who work with the pupil understand the nature of their difficulties and how best to help them.

While there is no legal or contractual duty on teachers to administer medicines or supervise pupils taking their medicines, we would wish to support our pupils where we can. Pupils with special medical needs have the same right of admission to school as other children and cannot be excluded from school on medical grounds alone.

Teachers and support staff are in 'loco-parentis' and may need to take swift action in an emergency, both in school and off-site, for example on school visits.

The prime responsibility for a pupil's health lies with the parent or carer who is responsible for the pupil's medication and should supply the school with any relevant information.

## AIMS.

- To assist parents in providing medical care for their children
- Educate staff and pupils in respect of special medicinal needs
- Adopt and implement any national or L.A. policies in relation to medication in schools
- Arrange training for staff who volunteer to support individual pupils with special medical needs.
- Liaise as necessary with medical services in support of the pupil
- Ensure that pupils with special educational needs are enabled to access the full life of the school where possible.
- Maintain appropriate records.

## ENTITLEMENT

The school accepts that pupils with medical needs should be assisted if at all possible and that they have the right to the full education available to other pupils.

The school believes that pupils with medical needs should be enabled to achieve full attendance and receive necessary proper care and support.

The school accepts all employees have rights in relation to supporting pupils with medical needs in relation to :-

- When the pupil comes to end of his/her course of treatment the records will be marked accordingly and retained for future reference.
- The school will keep a register of all pupils with special medical needs and will be available to all staff for reference.



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### Medication in School



Our school policy on medication states:-

- No child should carry medicine.
- The only medication that staff can give to pupils is that which has been agreed through written instructions from a parent. This includes lozenges etc.

If your child needs medication during school hours:-

- You will be asked to complete a consent form which will allow a member of staff to either give your child their medicine or to supervise them whilst they take it. This includes asthma inhalers.
- Medication in school will be stored securely until it is required.

What does the school do?

- If medication is not collected at the end of term, the school reserves the right to destroy/dispose of any medication by appropriate means.

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**CONSENT FORM FOR THE USE OF MEDICATION IN EDUCATIONAL ESTABLISHMENTS**

To the Head Teacher at Esh C.E. (Aided) Primary School

I request that .....(full name of pupil)

Be given the following medication.....

.....

I confirm that I will supply this medication in the form in which it has been supplied to me by the pharmacist.  
I understand that the school will not accept any medications that are in unmarked packages and which do not contain the administration details as supplied by the pharmacist.

I understand that the medicines must be delivered personally by me to the School Office/ Class Teacher and that this is a service which is subject to agreement with the school.

I also agree that a care plan may, if considered necessary, be drawn up by the school staff with my help, in order to ensure that all the relevant details and information about my child's needs is made available to key staff in school.

I agree to collect medication from school at the end of treatment/term and if it is not collected that it will be destroyed as appropriate.

Signed.....

Date.....

Address.....

.....

.....

Notes:

Medication will not be administered by the establishment unless this authorisation is completed and signed by the parent/carer.

The Governors and Head Teacher reserve the right to withdraw this service.